



Email: [committeeservices@horsham.gov.uk](mailto:committeeservices@horsham.gov.uk)  
Direct line: 01403 215465

# Annual Council Meeting

**Wednesday, 25th May, 2016 at 6.00 pm**  
**Conference Room, Parkside, Chart Way, Horsham**

To: All Members of the Council

*(Please note that prayers will be taken by Father David Bouskill, Vicar of Holy Trinity, Horsham before the meeting commences)*

You are summoned to the meeting to transact the following business

Tom Crowley  
Chief Executive

## Agenda

1. **Apologies for absence**
2. **To elect a Chairman of the Council for the ensuing year**
3. **To move a vote of thanks to the retiring Chairman**
4. **To appoint a Vice-Chairman of the Council for the ensuing year**
5. **To receive any announcements from the Chairman of the Council or the Chief Executive**
6. **To appoint the Overview and Scrutiny Committee of the Council for the year  
(15 Members of the Council)**

*(Note: 1. The Overview and Scrutiny Committee has the functions set out in Article 7 and Part 3B of the Council's Constitution.  
2. Cabinet members must not be members of Overview and Scrutiny Committees.  
3. Political balance is determined by reference to the political balance on the Council as a whole.)*

7. **Constitution of the Development Management and Employment Committees**

Pursuant to the provisions of Section 17 (1) of the Local Government and Housing Act 1989, to approve arrangements for the Development Management Committees and the Employment Committee to be constituted as set out in 8 and 9(b) below respectively rather than political balance

**8. To appoint the Development Management Committees of the Council for the year, as follows:**

- (a) Development Management (North) Committee  
All Ward Members for the area of the Committee, namely: Horsham (unparished area) and the parishes of Broadbridge Heath, Colgate, Itchingfield, Lower Beeding, North Horsham, Nuthurst, Rudgwick, Rusper, Slinfold, Southwater and Warnham together with the Cabinet Member with responsibility for Planning and Development and the Chairman of the Development Management (South) Committee.
- (b) Development Management (South) Committee  
All Ward Members for the area of the Committee, namely: the parishes of Amberley, Ashington, Ashurst, Billingshurst, Bramber, Coldwaltham, Cowfold, Henfield, Parham, Pulborough, Shermanbury, Shipley, Steyning, Storrington & Sullington, Thakeham, Upper Beeding, Washington, West Chiltington, West Grinstead, Wiston and Woodmancote together with the Cabinet Member with responsibility for Planning and Development and the Chairman of the Development Management (North) Committee.

**9. To appoint the following ordinary Committees of the Council for the year:**

- (a) Accounts, Audit & Governance Committee  
7 Members of the Council
- (b) Employment Committee  
3 Members of the Council (Chairman of Personnel Committee, Leader of the Council, Leader of the Minority Group plus a substitute pool of five additional Members (3 Conservative and 2 Liberal Democrat))
- (c) Licensing Committee  
15 Members of the Council
- (d) Personnel Committee  
15 Members of the Council (including the Member of the Cabinet having responsibility for staffing)
- (e) Standards Committee  
7 Members of the Council (including the Chairman of the Council and 1 member of the Cabinet)  
*(Note: Plus two Parish Council Representatives nominated by the Horsham Association of Local Councils and two independent persons already co-opted)*

*(Note: Political balance on ordinary committees is calculated by reference to the aggregate number of seats on all ordinary committees.)*

**10. To appoint Members to the following Joint Committees:**

- (a) Henfield Commons Joint Committee (3 Members of the Council)  
*(Note: The two Members for the Henfield Ward and one Member from the Bramber, Upper Beeding & Woodmancote Ward)*
- (b) CenSus Joint Committee  
2 Cabinet Members

11. **To appoint Members to the Cabinet Members' Policy Development Advisory Groups and agree their programme of meetings for the year**

12. **Ordinary meetings of the Council**

(a) To confirm the programme of ordinary meetings of the Council for the year, as follows:

Wednesday 29<sup>th</sup> June 2016  
Wednesday 7<sup>th</sup> September 2016  
Wednesday 19<sup>th</sup> October 2016  
Wednesday 7<sup>th</sup> December 2016  
Wednesday 15<sup>th</sup> February 2017  
Wednesday 26<sup>h</sup> April 2017  
Wednesday 24<sup>th</sup> May 2017 (Annual Meeting)

(b) To agree the time of ordinary meetings of the Council for the year

This page is intentionally left blank

**ANNUAL COUNCIL MEETING**  
**25<sup>th</sup> MAY 2016**  
**Draft Schedule of Group Leader Nominations**

**OVERVIEW & SCRUTINY COMMITTEE** (*Cabinet Members may not sit on O&S Committee*)

**Conservative (13):**

Cllr Toni Bradnum  
Cllr Alan Britten  
Cllr Paul Clarke  
Cllr Roger Clarke  
Cllr David Coldwell  
Cllr Jonathan Dancer  
Cllr Matthew French  
Cllr Nigel Jupp  
Cllr Tim Lloyd  
Cllr Brian O'Connell  
Cllr Ben Staines  
Cllr Michael Willett  
Cllr Tricia Youtan

**Liberal Democrat (2):**

Cllr Leonard Crosbie  
Cllr David Skipp

**DEVELOPMENT MANAGEMENT (NORTH) COMMITTEE**

Cllr John Bailey  
Cllr Andrew Baldwin  
Cllr Toni Bradnum  
Cllr Alan Britten  
Cllr Karen Burgess  
Cllr Peter Burgess  
Cllr John Chidlow  
Cllr Roy Cornell  
Cllr Christine Costin  
Cllr Leonard Crosbie  
Cllr Jonathan Dancer  
Cllr Matthew French  
Cllr Tony Hogben

Cllr Ian Howard  
Cllr Liz Kitchen  
Cllr Adrian Lee  
Cllr Christian Mitchell  
Cllr Josh Murphy  
Cllr Godfrey Newman  
Cllr Connor Relleen  
Cllr Stuart Ritchie  
Cllr David Skipp  
Cllr Simon Torn  
Cllr Claire Vickers  
Cllr Tricia Youtan

plus Cabinet Member with responsibility for strategic planning issues and the Chairman of Development Management (South) Committee

**DEVELOPMENT MANAGEMENT (SOUTH) COMMITTEE**

Cllr John Blackall  
Cllr Jonathan Chowen  
Cllr Philip Circus  
Cllr Paul Clarke  
Cllr Roger Clarke  
Cllr David Coldwell  
Cllr Ray Dawe  
Cllr Brian Donnelly  
Cllr David Jenkins  
Cllr Nigel Jupp

Cllr Gordon Lindsay  
Cllr Timothy Lloyd  
Cllr Paul Marshall  
Cllr Mike Morgan  
Cllr Brian O'Connell  
Cllr Kate Rowbottom  
Cllr Jim Sanson  
Cllr Michael Willett  
Cllr Ben Staines

plus Cabinet Member with responsibility for strategic planning issues and the Chairman of Development Management (North) Committee

## **ACCOUNTS, AUDIT & GOVERNANCE COMMITTEE**

### **Conservative (6):**

Cllr John Chidlow  
Cllr Brian Donnelly  
Cllr Adrian Lee  
Cllr Tim Lloyd  
Cllr Paul Marshall  
Cllr Stuart Ritchie

### **Liberal Democrat (1):**

Cllr Godfrey Newman

## **EMPLOYMENT COMMITTEE**

Chairman of Personnel Committee  
Leader of the Minority Group

Leader of the Council

*Plus a substitute pool of five additional Members (3 Conservative and 2 Liberal Democrat):*

### **Conservative Group Nominations:**

### **Liberal Democrat Group Nominations:**

Deputy Leader  
Cllr Philip Circus  
Cllr Michael Willett

Cllr Leonard Crosbie  
Cllr Godfrey Newman

## **LICENSING COMMITTEE**

### **Conservative (14):**

Cllr John Blackall  
Cllr Karen Burgess  
Cllr Peter Burgess  
Cllr Philip Circus  
Cllr Roger Clarke  
Cllr Tony Hogben  
Cllr Ian Howard  
Cllr Adrian Lee  
Cllr Paul Marshall  
Cllr Christian Mitchell  
Cllr Brian O'Connell  
Cllr Mike Morgan (**Independent**)  
Cllr Kate Rowbottom  
Cllr Jim Sanson

### **Liberal Democrat (1):**

Cllr Godfrey Newman

**PERSONNEL COMMITTEE** (including the *Cabinet Member with responsibility for staffing matters*)

**Conservative (13):**

Cllr John Blackall  
Cllr Jonathan Chowen  
Cllr Paul Clarke  
Cllr Roger Clarke  
Cllr Roy Cornell  
Cllr Jonathan Dancer  
Cllr Ray Dawe  
Cllr Tony Hogben  
Cllr David Jenkins  
Cllr Tim Lloyd  
Cllr Kate Rowbottom  
Cllr Michael Willett  
+ *one vacancy*

**Liberal Democrat (1):**

Cllr Christine Costin

**Independent:**

Cllr Mike Morgan

**STANDARDS COMMITTEE** (including the *Chairman of the Council and one Cabinet Member only*)

**Conservative (5):**

Cllr David Coldwell  
Cllr Brian Donnelly  
Cllr Ian Howard  
Cllr Christian Mitchell  
Cllr Tricia Youtan

**Liberal Democrat (1):**

Cllr Godfrey Newman

**Independent:**

Cllr Mike Morgan

**Plus** two co-opted Parish Council Representatives, nominated by the Horsham Association of Local Councils **and** two independent persons

**HENFIELD COMMONS JOINT COMMITTEE**

Cllr Mike Morgan  
Cllr Brian O'Connell

Cllr David Coldwell

**CENSUS JOINT COMMITTEE**

*(2 Cabinet Members)*

Cllr Brian Donnelly

Cllr Gordon Lindsay

## POLICY DEVELOPMENT ADVISORY GROUPS

### COMMUNITY AND WELLBEING

#### MEMBERS

##### Conservative (10):

Cllr Kate Rowbottom  
Cllr Andrew Baldwin  
Cllr John Blackall  
Cllr Toni Bradnum  
Cllr Alan Britten  
Cllr Karen Burgess  
Cllr David Coldwell  
Cllr Josh Murphy  
Cllr Jim Sanson  
Cllr Ben Staines

##### Liberal Democrat (1):

Cllr David Skipp

#### DATES OF MEETINGS

26<sup>th</sup> July 2016 at 5.30pm  
27<sup>th</sup> September 2016 at 5.30pm  
22<sup>nd</sup> November 2016 at 5.30pm  
31<sup>st</sup> January 2017 at 5.30pm  
28<sup>th</sup> March 2017 at 5.30pm  
23<sup>rd</sup> May 2017 at 5.30pm

### FINANCE AND ASSETS

#### MEMBERS

##### Conservative (10):

Cllr Brian Donnelly  
Cllr John Bailey  
Cllr John Chidlow  
Cllr Paul Clarke  
Cllr Nigel Jupp  
Cllr Adrian Lee  
Cllr Tim Lloyd  
Cllr Stuart Ritchie  
Cllr Simon Torn

**+ one vacancy**

##### Liberal Democrat (1):

Cllr Leonard Crosbie

#### DATES OF MEETINGS

4<sup>th</sup> July 2016 at 5.30pm  
31<sup>st</sup> August 2016 at 5.30pm  
25<sup>th</sup> October 2016 at 5.30pm  
19<sup>th</sup> December 2016 at 5.30pm  
1<sup>st</sup> February 2017 at 5.30pm  
11<sup>th</sup> April 2017 at 5.30pm

### HOUSING AND PUBLIC PROTECTION

#### MEMBERS

##### Conservative (9):

Cllr Philip Circus  
Cllr Andrew Baldwin  
Cllr Toni Bradnum  
Cllr Alan Britten  
Cllr Matthew French  
Cllr Nigel Jupp  
Cllr Paul Marshall  
Cllr Jim Sanson  
Cllr Ben Staines

##### Independent (1):

Cllr Mike Morgan

##### Liberal Democrat (1):

Cllr David Skipp

#### DATES OF MEETINGS

11<sup>th</sup> July 2016  
22<sup>nd</sup> August 2016  
7<sup>th</sup> November 2016  
23<sup>rd</sup> January 2017  
27<sup>th</sup> March 2017  
15<sup>th</sup> May 2017



## **LEISURE AND CULTURE**

### **MEMBERS**

#### **Conservative (10):**

Cllr Jonathan Chowen  
Cllr Roger Clarke  
Cllr Matthew French  
Cllr Tony Hogben  
Cllr Nigel Jupp  
Cllr Adrian Lee  
Cllr Christian Mitchell  
Cllr Ben Staines  
Cllr Michael Willett  
Cllr Tricia Youtan

#### **Liberal Democrat (1):**

Cllr Christine Costin

### **DATES OF MEETINGS**

7<sup>th</sup> July 2016 at 5.30 pm  
15<sup>th</sup> September 2016 at 6.00 pm  
10<sup>th</sup> November 2016 at 6.00pm  
5<sup>th</sup> January 2017 at 6.00pm  
9<sup>th</sup> March 2017 at 6.00 pm  
11<sup>th</sup> May 2017 at 6.00 pm

## **LOCAL ECONOMY**

### **MEMBERS**

#### **Conservative (10):**

Cllr Gordon Lindsay  
Cllr John Bailey  
Cllr Peter Burgess  
Cllr John Chidlow  
Cllr David Coldwell  
Cllr Tony Hogben  
Cllr Liz Kitchen  
Cllr Adrian Lee  
Cllr Paul Marshall  
Cllr Stuart Ritchie

#### **Liberal Democrat (1):**

Cllr Leonard Crosbie

### **DATES OF MEETINGS**

22<sup>nd</sup> June 2016 at 5.00pm  
5<sup>th</sup> October 2016 at 5.00pm  
30<sup>th</sup> November 2016 at 5.00pm  
11<sup>th</sup> January 2017 at 5.00pm  
12<sup>th</sup> April 2017 at 5.00pm  
17<sup>th</sup> May 2017 at 5.00pm

## **PLANNING AND DEVELOPMENT**

### **MEMBERS**

#### **Conservative (10):**

Cllr Claire Vickers  
Cllr Toni Bradnum  
Cllr Paul Clarke  
Cllr Ian Howard  
Cllr Liz Kitchen  
Cllr Paul Marshall  
Cllr Christian Mitchell  
Cllr Brian O'Connell  
Cllr Michael Willett  
Cllr Tricia Youtan

#### **Liberal Democrat (1):**

Cllr Godfrey Newman

### **DATES OF MEETINGS**

14<sup>th</sup> July 2016 at 5.30pm  
8<sup>th</sup> September 2016 at 5.30pm  
3<sup>rd</sup> November 2016 at 5.30pm  
12<sup>th</sup> January 2017 at 5.30pm  
6<sup>th</sup> April 2017 at 5.30pm  
1<sup>st</sup> June 2017 at 5.30pm

**WASTE, RECYCLING AND CLEANSING**

**MEMBERS**

**Conservative (10):**

Cllr Roy Cornell  
Cllr John Bailey  
Cllr John Blackall  
Cllr Toni Bradnum  
Cllr David Coldwell  
Cllr Matthew French  
Cllr Tim Lloyd  
Cllr Christian Mitchell  
Cllr Mike Morgan (**Independent**)  
Cllr Simon Torn

**Liberal Democrat (1):**

Cllr Godfrey Newman

**DATES OF MEETINGS**

30<sup>th</sup> June 2016 at 6.00pm  
29<sup>th</sup> September 2016 at 6.00pm  
1<sup>st</sup> December 2016 at 6.00pm  
19<sup>th</sup> January 2017 at 6.00pm  
23<sup>rd</sup> March 2017 at 6.00pm  
18<sup>th</sup> May 2017 at 6.00pm

DRAFT